

Huntingdon County Arts Center

Class Proposal

Name: _____

Email: _____

Preferred Phone: _____

Alternative Phone: _____

Address: _____

Keep me updated with HCAC news & events

☐ Yes, send me your weekly email newsletter

Website or Online Portfolio (if available)

Resume or Bio

Title of Proposed Course: _____

Class Description or Narrative (what a student will do or learn in this workshop/class?)

Age Range of Participants

☐ Kids (Instructors must have up-to-date credentials)

☐ Teens

☐ Adults

☐ Family

Minimum Age Required: _____

Minimum Number of Participants: _____

Maximum Number of Participants: _____

What Level of Experience is Required?

☐ Beginner/No prior experience

☐ Beginner with some experience

☐ Intermediate with some experience

☐ Advanced

☐ Other _____

Proposed Number of Sessions: _____

Proposed Length of Each Session: _____

Please propose 3 dates the would be suitable for you: _____

What is Your Preference time for the Class

- ☐ Morning
- ☐ Afternoon
- ☐ Evening
- ☐ Weekday
- ☐ Weekend

List of materials needed by the class

Who will provide the materials for the class

- ☐ All materials will be provided by the instructor
- ☐ Some materials will be provided by the instructor (students must bring the rest)
- ☐ Students must bring all materials

List of tools needed for the class

Who will provide the tools for the class

- ☐ Instructor will provide all necessary tools (on loan and to be returned)
- ☐ Instructor will provide all necessary tools which the student will purchase
- ☐ Students must bring their own tools

Please provide an image of the final project

If this class/workshop will result in the student creating an item that they will be taking home, please provide a reproducible image of what it is that your students will be making (acceptable formats: .png, .gif, .jpg file with a maximum size of 300 MB)

Please add any specific details not covered (proposal should make clear whether there are tool options, or options in technique, such as hand stitching vs. machine stitching; ukulele or guitar or any stringed instrument):

Please return this application to:

info@huntingdoncountyarts.com

or mail to

Class Proposal

Huntingdon County Arts Council

313 12th Street

Huntingdon, PA 16652

Questions: Call 814-643-6220